

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 4/14/2026

Meeting Date: 4/27/2026

Submitted By: Dean A. Sullivan

Department: District Clerk - 450

Signature of Elected Official/Department Head:

Dean A. Sullivan

Court Decision: <small>This section to be completed by County Judge's Office</small>

<p>04/27/2026</p>

Description:

Consider and approve the extension of the personnel supplement established on
October 14, 2025 for Position F12-017, Office Manager, Alison Farquhar,
through July 31, 2026 - District Clerk's Office.

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Development Services Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**